

GIBRALTAR SPORTS AND LEISURE AUTHORITY

JOB DESCRIPTION

Job Title: Sports Leader - Part Time

Responsible to: Sports Development and Training Unit through the Sports Leader in Charge

Hours of Work: 15 hours per week

Job Specification:

The main functions of the post are:

- To plan, lead and evaluate the GSLA Summer Sport & Leisure Programme.
- To produce safe and enjoyable session plans for all activities and events in the programme.
- To lead and support Volunteers in the delivery of sports sessions for children over the summer period.
- To administer First Aid as and when required.
- To undertake the induction for the Summer Sport and Leisure programme.
- To take part in evaluation sessions of the programme.
- To undertake any other appropriate duties which the Sports Development Officer or his/her representative may require.

Person Specification:

<u>Criteria</u>	<u>Essential</u>	<u>Desirable</u>
Qualification	Must possess an Accredited Sports Specific Coaching Award (minimum Level 1) and/or Community Sports Leadership Level 2 Award. Willingness to undertake First Aid training.	Holder of an accredited First Aid certificate
Experience	Must have written reference proving practical experience of leading young people in sport coaching sessions in a sporting environment.	
Knowledge	Must have knowledge of the rules of popular sports.	

Job Description – Sports Leader

<p>Key Skills and Behaviours</p>	<p>Should possess leadership skills.</p> <p>Have good communication skills, both verbal and written.</p> <p>Able to work as part of a team and on own initiative.</p> <p>Must be self-motivated and able to motivate others.</p> <p>Willingness to take on responsibility.</p>	
<p>Attendance</p>	<p>Participation on and support on the induction training programme is mandatory (Monday 24th to 28th June and Monday 1st July)</p> <p>Leave of Absence will only be granted to attend Graduation or to represent Gibraltar in Official International Competition.</p> <p>Successful candidates must be available to work from Monday 15th July to Friday 23rd August excluding Tuesday 2nd to Friday 12th July 2019.</p>	
<p>Other requirements</p>	<p>Must adhere to the Gibraltar Government's Health and Safety at Work Policy.</p>	