

**GIBRALTAR SPORTS AND LEISURE AUTHORITY**

**JOB DESCRIPTION**

**Job Title:** Sports Leader (Supply)

**Responsible to:** Sports Development and Training Unit and the Sports Leader in Charge

**Hours of Work:** (Supply) Between 2<sup>nd</sup> July and 20<sup>th</sup> August 2021

**Job Specification:**

**The main functions of the post are:**

- To assist the Sports Development & Training Unit in the delivery of the Summer Sport & Leisure Programme.
- To produce safe and enjoyable session plans for all activities and events in the programme.
- To lead and support Volunteers in the delivery of sports sessions for children over the summer period.
- To administer First Aid as and when required.
- To undertake the induction for the Summer Sport and Leisure programme.
- To take part in evaluation sessions of the programme.
- To undertake any other appropriate duties which the Sports Development Officer or his/her representative may require.

**Person Specification:**

<b><u>Criteria</u></b>	<b><u>Essential</u></b>	<b><u>Desirable</u></b>
<b>Qualification</b>	Must possess an Accredited Sports Specific Coaching Award (minimum Level 1) and/or Community Sports Leadership Level 2 Award.  Willingness to undertake First Aid training.	Holder of an accredited First Aid certificate
<b>Experience</b>	Must have written reference proving practical experience of leading young people in sport coaching sessions in a sporting environment	Knowledge of Special Olympics Sport and working with children with developmental delay.
<b>Knowledge</b>	Must have knowledge of the rules of popular sports.	

Job Description – Sports Leader

<b>Key Skills and Behaviours</b>	Should possess leadership skills.  Have good communication skills, both verbal and written.  Able to work as part of a team and on own initiative.  Must be self-motivated and able to motivate others.  Willingness to take on responsibility.	
<b>Attendance</b>	Participation on the induction training programme is mandatory. (2 <sup>nd</sup> July to Friday 9 <sup>th</sup> July)  Successful candidates may be offered work between Monday 12 <sup>th</sup> July to Friday 20 <sup>th</sup> August 2021	
<b>Other requirements</b>	Must adhere to the Gibraltar Government's Health and Safety at Work Policy.	