

**GIBRALTAR SPORTS AND LEISURE AUTHORITY**

**JOB DESCRIPTION**

**Job title:** Stay & Play - Leader (Supply)

**Responsible to:** Sports Development and Training Unit and the Stay & Play Leader in Charge.

**Hours of Work:** (Supply)

**Job Specification:**

**The main functions of the post are:**

- To undertake the induction for the Summer Sport and Leisure programme.
- To help with the setup of the daily Stay and Play Programme.
- To support, lead and motivate children taking part to join in on the different elements of the Stay & Play programme in line with planned activities and rotations.
- To familiarise themselves with the children and young people taking part on the Stay and Play Programme.
- To ensure safe and agreed practises are adhered at all times.
- To administer First Aid, if qualified, as and when required.
- To take part in supervision and evaluation sessions.
- To undertake any other appropriate duties, which the Sports Development Officer or his/her representative may require.

**Person Specification**

<b><u>Criteria</u></b>	<b><u>Essential</u></b>	<b><u>Desirable</u></b>
<b>Qualification</b>	Willingness to undertake First Aid training.	Qualifications relating to teaching or working with people with special needs. Holder of an accredited First Aid certificate
<b>Knowledge</b>	Knowledge of sport, leisure and arts activities and how they can be adapted for children with special needs	Knowledge of arts & crafts and cultural activities suitable for children with special needs.
<b>Experience</b>	Must have a written reference proving experience of leading and supporting children and young people with disabilities in a sport recreational, educational and or leisure environment.	Knowledge of leading or coaching of young athletes in Special Olympics Sports

Job Description – Stay and Play Leader

<p><b>Key Skills and Behaviours</b></p>	<p>Have good communication skills, both verbal and written.</p> <p>Must be adaptable and be able to work as part of a team and on own initiative.</p> <p>Must be self-motivated and able to motivate others.</p> <p>Open to learning.</p> <p>Willingness to take on responsibility.</p>	
<p><b>Attendance</b></p>	<p>Participation on the induction training programme is mandatory (Monday 5<sup>th</sup> July to Tuesday 13<sup>th</sup> July)</p> <p>Successful candidates may be required to work as and when required between Wednesday 14<sup>th</sup> July to Wednesday 25<sup>th</sup> August 2021.</p>	
<p><b>Other requirements</b></p>	<p>Must adhere to the Gibraltar Government’s Health and Safety at Work Policy.</p>	