**GIBRALTAR SPORTS AND LEISURE AUTHORITY**

**JOB DESCRIPTION**

**Job Title:**  Sports Leader (Supply)

**Responsible to:** Sports Development and Training Unit and the Sports

Leader in Charge

**Hours of Work:** (Supply) Between 2nd July and 27th August 2024.

**Job Specification:**

**The main functions of the post are:**

* To assist the Sports Development & Training Unit in the delivery of the Summer Sport & Leisure Programme.
* To produce safe and enjoyable session plans for all activities and events in the programme.
* To lead and support Volunteers in the delivery of sports sessions for children over the summer period.
* To administer First Aid as and when required.
* To undertake the induction for the Summer Sport and Leisure programme.
* To take part in evaluation sessions of the programme.
* To undertake any other appropriate duties which the Sports Development Officer or his/her representative may require.

**Person Specification:**

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| **Criteria** | **Essential** | **Desirable** |
| **Qualification** | Must possess an Accredited Sports Specific Coaching Award (minimum Level 1) and/or Community Sports Leadership Level 2 Award or currently undergoing/completed a sports related degree.  Willingness to undertake First Aid training. | Holder of an accredited First Aid certificate |
| **Experience** | Must have written reference proving practical experience of leading young people in sport coaching sessions in a sporting environment | Knowledge of Special Olympics Sport and working with children with developmental delay. |
| **Knowledge** | Must have knowledge of the rules of popular sports. |  |
| **Key Skills and**  **Behaviours** | Should possess leadership skills.  Have good communication skills, both verbal and written.  Able to work as part of a team and on own initiative.  Must be self-motivated and able to motivate others.  Willingness to take on responsibility. |  |
| **Attendance** | Participation on the induction training programme is mandatory. (Tuesday 2nd July to Tuesday 9th July)    Successful candidates may be offered work between Tuesday 2nd July to Tuesday 27th August 2024. |  |
| **Other requirements** | Must adhere to the Gibraltar Government’s Health and Safety at Work Policy. |  |