



REF No:

B

Application for a Financial Assistance from Governing Bodies of Sport or Multi-Sport organisations.

For official use only

Application approved by
GSAC
Y/N

Budget
heading_____

Quotes
Y/N_____

Amount approved for
payment_____

Please return completed application (in black ink) to:

**Chief Executive Officer
Financial Assistance
Gibraltar Sports & Leisure Authority
Bayside Sports Complex
Bayside Road
Gibraltar**

(Please tick the category under which you wish to apply for financial assistance)

Official International Competitions. <input type="checkbox"/>	Sports Development. <input type="checkbox"/>	Improvements to facilities. <input type="checkbox"/>
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Date of application:

1. Name of Governing Body/Multi Sport organisation.	
2. Contact name, position held, e-mail, address and Tel/Fax number.	
3. Official International Competition	
Details of Event <ul style="list-style-type: none">• Date of event.• Official organising body.• How many squads are competing, please highlight age group.• Is the squad the national representative squad or a club?• No of teams competing in event.• No of officials accompanying team.• Venue of event.• Benefits of participating in this event.	



4. Sports Development	
Full details of project(s). <ul style="list-style-type: none"> Dates of proposed project(s). Type of project(s). Benefits of project(s) Details of who will be taking part in project(s) Venue for project(s). 	(One project per Form B).
5. Improvements to Facilities	
Full details of proposed project. <ul style="list-style-type: none"> Proposed time scale for the improvements. How will this proposed project effect the development of your sport? What will happen if the project is not carried out? 	
6. Detailed Breakdown of Costs.	
<ul style="list-style-type: none"> Tutor/officials fees. Travel costs. Accommodation costs. (Bed & breakfast only – Max 3*). Competition fees. Transportation or hire of equipment. Insurance. Official's expenses. Any other costs. Building costs. (For all building works three quotes must be included). 	(Including quotes/receipts)
7. Total finance requested for competition/event/project.	



8. Competition Team details to include Team members and support staff.	Names of athletes and technical team.	Position i.e. athlete or technical team.	Eligibility to represent Gibraltar. Y/N	Verification of GSAC eligibility to represent Gibraltar i.e. ID Card/work permit/utility bill.
9. Details of proposals to fund the total amount of event/project(s).				
10. Details of direct sponsorship towards the event/project(s).				
11. Any other information in support of this application.				
12. Bank details.	Bank: Account Name: Account Number: Sort Code:			



Signed _____ Name _____

Position within Governing Body of Sport _____

** In the event of this application being received from a club, the application needs to be countersigned by a senior member of the relevant Governing Body of Sport*

*Governing Bodies of Sport countersignature _____ *Name _____

*Position in Governing Body of Sport _____

Conditions attached to Financial Assistance Application.

- a. Only requests received on an official form will be considered.
- b. All sections of this application for financial assistance must be completed in full and accompanied by the requested supporting information Inc.
- c. Details of events/ projects must be completed accurately and supported by information from the relevant International Federation.
- d. Official International Competitions must be accredited and on the official calendar of the International Federation. In addition to athletes meeting International Federation eligibility, they must also meet GSAC eligibility criteria to receive financial assistance (see below).
- e. Eligibility criteria to receive financial assistance towards representative athletes, coaches and officials is subject to proof of residency or active employment in Gibraltar. Proof of eligibility to include Gibraltar Identification Card or a utility bill that is under their name as proof of residence or an active work contract or work permit as proof of employment within Gibraltar. If work permit of utility bill used, these will be reviewed on a periodic basis.
- f. All event / project promotion and finance awarded to acknowledge the support of the Government of Gibraltar.
- f. Applications to be forwarded to the Chief Executive Officer, GSLA at Bayside Sports Complex before the event / project takes place.
- g. Applications **MUST** include copies of quotes from three travel agents whenever an application involves travel and /or other accommodation expenses.
- h. If receipts are not submitted with Form B, Governing Bodies of Sport/Multi Sport organisations **MUST** submit a confirmation of the event **Form C** together with receipts of the actual expenditure incurred. Failure to produce such evidence may affect future applications.

(Due to accounting systems Governing Bodies of Sport and Multi-Sport Organisations may have funds held in credit as a result of any differences between total received and actual costs highlighted in the Form C).
- i. Up to a maximum of 50% of approved total costs, subject to criteria, may be awarded to Governing Bodies/Multi Sport Organisations successful in their application for financial assistance. Assistance for improvements to facilities, will be subject to the individual merits of the project and may attract up to 100% funding.
- j. For further information on what constitutes approvable funding please see Information guidelines and criteria to support the development of sport and the recognition of Governing Bodies of Sport in Gibraltar booklet.



Data Protection: The information provided on this form will be used by the Gibraltar Sports & Leisure Authority conforming with the Data Protection Act.