**GIBRALTAR SPORTS AND LEISURE AUTHORITY – SUMMER SPORTS AND LEISURE PROGRAMME 2025**

**JOB DESCRIPTION**

**Job Title:**  Sports Leader

**Responsible to:** Sports Train Leader and Deputy Leader in Charge

**Hours of Work:** 25 hours per week (1st July to 26th August 2025)

**Job Specification:**

**The main functions of the post are:**

* To plan, lead and evaluate the GSLA Summer Sport & Leisure Programme.
* To lead safe and enjoyable session plans for all activities and events in the programme.
* To lead and support volunteers in the delivery of sports sessions for children of all abilities including leaders working to integrate children and young people who may need additional support.
* To administer First Aid (if qualified) as and when required.
* To undertake the induction for the Summer Sport and Leisure Programme.
* To take part in evaluation sessions of the programme.
* To ensure safe and agreed practices are adhered to at all times.
* To undertake any other appropriate duties which the Sports Development Officer or his/her representative may require.

**Leave of Absence will only be granted to attend graduation or to represent Gibraltar in official international competitions. Induction will take place from Tuesday 1st July to Wednesday 9th July 2025. Attendance is essential, if an applicant cannot attend for any exceptional circumstance they will only be considered if they have undergone the induction in the past 12 months.**

**Successful candidates must be available to work from Tuesday 1st July to Tuesday 26th August 2025**

**Person Specification:**

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| **Criteria** | **Essential** | **Desirable** |
| **Qualification** | Must possess one of the following: * An accredited sports specific coaching award (minimum level 1/ entry level).
* Community Sports Leadership Level 2 Award.
* Currently undergoing/completed a sports related degree.
* Completed A-Level P.E. or awaiting results.

Willingness to undertake First Aid training. | Multiple coaching qualifications.Holder of an accredited First Aid certificate. |
| **Experience** | * Experience of planning sporting sessions.
* Must have a written reference proving practical experience of coaching young people in sport*.*
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| **Knowledge** | * Must have knowledge of the rules of popular sports.
 | Knowledge of Special Olympic sports, and adapting sessions for children with supported needs. |
| **Key Skills and****Behaviours** | * Possess leadership skills.
* Good communication skills, both verbal and written.
* Able to work as part of a team and on own initiative.
* Self-motivated and able to motivate others.
* Willingness to take on responsibility.
 | Able to communicate in both English and Spanish. |
| **Other requirements** | * Must adhere to the Gibraltar Government’s Health and Safety at Work Policy.
* Must adhere to the Gibraltar Sports and Leisure Authority Safeguarding and Protecting Children Policy.
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