



**GIBRALTAR SPORTS AND LEISURE AUTHORITY – SUMMER SPORTS AND LEISURE PROGRAMME
2025**

JOB DESCRIPTION

Job Title: Stay and Play Leader (Supply)

Responsible to: Stay and Play Leader and Deputy Leader in Charge

Hours of Work: Supply basis (30th June to 22th August 2025)

Job Specification:

The main functions of the post are:

- To undertake induction training for the Stay and Play Programme.
- To be involved in the planning and organisation of a programme of positive sport and leisure, recreation and educational opportunities.
- To familiarise themselves with the children taking part on the Stay and Play Programme.
- To help with the daily setup of the Stay and Play Programme.
- To lead and motivate the children on the Stay and Play Programme to join in the different sport and leisure activities organised.
- To administer First Aid (if qualified) as and when required.
- To evaluate the daily progress of the child within the programme.
- To ensure safe and agreed practices are adhered to at all times.
- To undertake any other appropriate duties which the Sports Development Officer or his/her representative may require.

Induction will take place from Monday 30th June to Wednesday 9th July 2025. Attendance is essential. If an applicant cannot attend for any exceptional circumstance they will only be considered if they have undergone the induction in the past 12 months.

Successful candidates must be available to work on a supply basis from Monday 30th June to Friday 22nd August 2025.

Person Specification:

Criteria	Essential	Desirable
Qualification	<ul style="list-style-type: none"> Willingness to undertake First Aid training. 	<p>Qualifications relating to teaching or working with people with supported needs in a sport or leisure environment.</p> <p>Holder of an accredited First Aid certificate.</p>
Experience	<ul style="list-style-type: none"> Must have a written reference proving experience of leading and supporting children and young people with supported needs in a sport, recreational, educational and or leisure environment. 	
Knowledge	<ul style="list-style-type: none"> Knowledge of sport, leisure and arts activities and how they can be adapted for children with supported needs. 	<p>Knowledge of Special Olympic sports, and adapting sessions for children with supported needs.</p>
Key Skills and Behaviours	<ul style="list-style-type: none"> Possess leadership skills. Good communication skills, both verbal and written. Able to work as part of a team and on own initiative. Self-motivated and able to motivate others. Willingness to take on responsibility. Must be adaptable. 	<p>Able to communicate in both English and Spanish.</p>
Other requirements	<ul style="list-style-type: none"> Must adhere to the Gibraltar Government's Health and Safety at Work Policy. Must adhere to the Gibraltar Sports and Leisure Authority Safeguarding and Protecting Children Policy. 	